

Parent Committee Minutes
February 6, 2019

Present:

Jill Walker – Vice Chair	Scott Walker	Brian Forest	
Anna Seyfer – Secretary	Jennifer Kivell	Laura Olson	Nikki Howard

BGCDC Staff Advisors: Martha Neigel, Julie Davis

Agenda Item: Fundraising Event; Family Glow Party, Saturday, February 23rd, 5:30 – 9:00

Discussion:

Martha passed around the current list of jobs & responsibilities and suggested that a building map be drawn up of who is working each area.

Group discussed the flyer has been created for the event

It was decided not to use face or body paint for this event.

Jill & Scott announced they obtained a cotton candy machine for the event, as well as the glow items to sell at the event.

Upstairs will need to be taped off and periodically checked, as well as any empty rooms, during event.

It was confirmed that SBU will donate cases of water.

The photographer will set up a photo booth with props where participants can donate \$1 to take photos/selfies.

Conclusions:

Time to push for additional parent participation to fill out job list and spread awareness about the event.

Action items:	Person Responsible	Deadline
Talk to Damien about donated baked good from Scaturios and EconoFoods STILL IN PROCESS	Jen K	2/13/19
Reach out Mrs. O’Handley regarding SBHS student volunteers STILL IN PROCESS	Amanda	2/13/19
Brainstorm games/activites for rec room during Family Glow Party	Jill	Completed since meeting
Working with Miss Anna (art teacher) for childrens art and signs STILL PROCESS	Jen K	2/13/19
Set up sign-up table in lobby for parent volunteer recruitment	Amanda/Rebecca	1 st week Feb
Martha to obtain raffle tickets & buckets	Martha	2/13/19
Look into paper product that can be used from B&G Club	Martha	2/13/19
Working on a donated sign for outside of building	Brian	2/13/19
Confirm Root Beer from Flanigan	Rebecca	2/13/19
Get flyers to schools Feb 18 for distribution	Jen & Martha	2/13/19
Take pictures of raffle items to upload to FB event page	Nikki	2/13/19

Next meeting date is: Wednesday, February 13th; 6:30p – 7:30p (Location: David G Hatch Center)